



भारत सरकार, रेल मंत्रालय
GOVERNMENT OF INDIA, MINISTRY OF RAILWAYS



रेलवे भर्ती बोर्ड - सिकंदराबाद
RAILWAY RECRUITMENT BOARD - SECUNDERABAD
दक्षिण लालागुडा, सिकंदराबाद. South Lallaguda. Secunderabad 500 017.

No. RRB/E/SC/102/Staff Matters/2020

Date: 14.08.2020

All PHODs/SC Rly
All DRMs/SC Rly
All CWMs/SC Rly
CAO/Construction

Sub.: Posting of Staff in RRB/SC on Tenure Basis.

RRB/SC invites options from serving railway staff of SCR against the following posts on tenure basis:

SN	Name of the post	Level in 7th CPC	No. of Vacancies
1	Stenographer Gr-I	Level-6	1
2	Hindi Translator	Level-6	1
3	Office Superintendent	Level-6	1
4	Junior Clerk cum Typist	Level-2	2
5	Hindi typist	Level-2	1
6	General Assistant	Level-1	3
Total No. of Posts			9

Employees working in any department may apply subject to following terms and conditions:

- Employees working in any post (of equivalent or lower level) are eligible to apply (for eg., employees at levels 2, 3, 4 & 5 are also eligible to apply for Item No. 3 above).
- The normal period of tenure will be 05 (five) years. However at the discretion of RRB, the employee can be repatriated at an earlier date.
- For Hindi Translator (SN-2) and Hindi Typist (SN-5) employees with working knowledge in Hindi can also apply.

Eligible and willing employees have to submit their application (as per enclosed format) through proper channel to their respective cadre controlling officer (i.e., Dy.CPO/Sr.DPO/DPO/WPO/APO, etc). In turn, the cadre controlling officers may please ensure that the concerned employees are free from DAR/SPE/Vigilance cases, if any, while forwarding the applications – so as to reach RRB/SC on or before 15th Sept. 2020. This notification may please be given wide publicity through all official channels (including whatsapp, email, etc).

Encl: Application format

14.8.2020

(G. Kalpana)
Dy. Secretary/RRB/SC
for Chairman/RRB/SC

(APPLICATION FORMAT)

Latest
Stamp-size
Photo
(3.5 x 3.5)

To,
Chairman/RRB/SC
- (THROUGH PROPER CHANNEL)

SUB.: APPLICATION FOR TENURE POSTING IN RRB/SC.

REF.: Dy.Secretary/RRB/SC's Notification No. RRB/SC/E/102/Staff Matters/2020 - dated: 14.08.2020.

1	Name of the Employee	
2	PF No./NPS No.	
3	Designation & Unit	
4	Date of Appointment	
5	Present Level in VII CPC	
6	Date of Birth	
7	Educational Qualification	Class 8 / HSLC / HSSLC / GRADUATE / PG
8	Technical Qualification	Diploma / Degree in:
9	Mode of initial appointment (put tick mark)	DIRECT / CGA / OTHERS
10	Posts held & places of posting (during last 5 years)	
11	Training undergone (during last 5 years)	
12	E-Office/Computer Knowledge	YES (MS Office, E-Office, Website, etc) / NO
13	Other experience/ special skills possessed by the employee	
14	Awards received (during last 5 years)	
15	Punishments received (during last 5 years)	
16	Are you willing to go on duty to any place in India?	YES / NO
17	Mobile No.	
18	Email ID	
Signature of employee: Place:		Date:
Signature of forwarding officer/supervisor with seal Place:		Date:

- Certified that the above details of the employee are correct.
- Certified that the above employee is free of DAR/Vigilance/SPE cases.
- Certified that the above employee is not undergoing any DAR penalty.

Forwarded to Chairman/RRB/SC for consideration please.

Signature of APO/SPO/DPO/Sr.DPO/Dy.CPO/WPO with seal:
Place:
Date: